

Job Title:	Technical Training Specialist
Location:	Hydrasun Glasgow (But will be required to travel to other Hydrasun or Customer locations.)
Responsible To:	Commercial Training Lead
Direct Reports:	None
Review Date & Rev No	August 2024

Purpose of Job:	<ul style="list-style-type: none"> <li>- To deliver Hydrasun's suite of Technical Training both internally to Hydrasun employees and commercially to Hydrasun's customers where required. With a particular focus and emphasis on Instrumentation, FHA's, Pressure Testing and Hydrogen Safety.</li> <li>- To support the Internal Training Manager in the development and implementation of internal training to meet the competence requirements of the organisation as defined within Hydrasun's OPITO approved CMS</li> <li>- To support the Commercial Training Lead in the development and delivery of external training to meet customer requirements</li> <li>- To support the Commercial Training Lead in ensuring effective delivery of the required levels of performance related to Training targets, objectives and KPI's, whilst fostering &amp; promoting a continuous improvement culture.</li> </ul>
Key Areas of Responsibility:	<ul style="list-style-type: none"> <li>- Ensure that all learning activities are developed, delivered, and assessed in accordance with the defined CMS (<i>competency management system</i>) process as detailed within the ISO:9001(2015) standard.</li> <li>- To deliver internal and external technical training in line with Hydrasun's HSE, Quality and Training standards ensuring that all processes and procedures are reviewed and are fit for purpose in accordance with the defined policy and objectives.</li> <li>- To ensure the implementation of innovative training solutions and effective learning evaluation processes to measure the quality and effectiveness of internal and external training programmes, in the context of continuous improvement.</li> <li>- Provide guidance and support to the organisation in relation to specific learning and development requirements, including internal verification of competence where applicable.</li> <li>- Ensure that all training activities are executed as per the requirements defined within the HSE, Quality and Training management systems.</li> <li>- Continue to support and develop new training materials in-line with customer feedback, customer needs and continuous improvement, to ensure that the quality and content of Hydrasun's training meets the required performance expectations and standards.</li> <li>- Establish and cement strong working relationships at all levels of the organisation including our key external customers.</li> <li>- To provide the Commercial Training Lead with the required flexibility to deliver to customers global training requirements and Hydrasun's internal competency requirements.</li> </ul>

<p>Main Communication Interfaces (Internal/External):</p>	<ul style="list-style-type: none"> <li>• Commercial Training Lead</li> <li>• Internal Training Manager</li> <li>• Technical Training Specialists</li> <li>• Glasgow Operations Team</li> </ul>
<p>Experience and Key attributes:</p>	<ul style="list-style-type: none"> <li>• Experience and strong track record in delivery of internal and external technical training to a high standard.</li> <li>• Demonstrable track record of achievement in meeting personal training and competency objectives.</li> <li>• Experience and strong track record of achieving continuous improvement and increased efficiency and effectiveness in the context of best practice in learning and development.</li> <li>• Strong interpersonal skills with the ability to deliver innovative solutions in the context of continuous improvement.</li> <li>• Strong communication skills to achieve the stated purpose of the role, with the ability to clearly communicate and engage with the wider organisation.</li> <li>• A clear understanding of the importance of accountability in the context of compliance with learning and competency management system processes, procedures and defined standards.</li> </ul>

Please note that you may be requested to undertake other duties from time to time and it is possible that your duties may change over time. You will be expected to co-operate with all reasonable request. If changes are deemed to be longer term, then this job description will be revised